Security Questions Form for Release of Child

Date: _____

Dear Families,

We strongly believe in the importance of security and safety for all of the children in our care. We have policies in place to ensure the safe release of children. A child should never be released to a person who is not on your emergency pick up list.

Any modifications to your Emergency Contact list must be made in writing. This can be done upon enrollment, during periodic record reviews, or as needed. It must be signed/dated by the parent/guardian and placed in your child's file.

We understand emergencies may happen – if you need to have your child picked up by someone *not* on the Emergency Contact/pick up list, please contact us as soon as possible. To ensure your child is only picked up by someone you authorize, we will need to verify your identity with the security questions listed below.

Thank you for your assistance in keeping your child safe!

Child(ren)'s Name(s): _____

Please answer one security question per parent/guardian:

	Parent/Guardian Name	Answer
☐ What is the name of your favorite pet?	_____	_____
☐ What street did you grow up on?	_____	_____
☐ Who is your childhood best friend?	_____	_____
☐ What was the first concert you attended?	_____	_____

Parent/Guardian 1 Name: _____ Today's Date: _____

Parent/Guardian 1 Signature: _____

Parent/Guardian 2 Name: _____ Today's Date: _____

Parent/Guardian 2 Signature: _____

For Office use only: (keep this form in child's file on site)

Form received on: _____	(Admin. initials & date received)
Logged in Procare: _____ Account Key / Comment Box	(Admin. initials & date completed)